

ART GALLERY OF NORTHUMBERLAND

MINUTES OF MEETING OF BOARD OF DIRECTORS

Held February 14, 2019 at the Art Gallery at 5pm

Present: Chair Mary Donaldson, Treasurer Frank Godfrey, Secretary Sarah Jacob, Directors Kenneth Bagshaw, Jo-Anne Johnson, Kelly Juhasz, Maneesh Mehta, Town Councillor Adam Bureau, Executive Director Olinda Casimiro

Regrets: Ken Solilo, Richard Szymczyk, Don Wilcox

The Agenda was adopted by motion made by Ken Bagshaw, seconded by Frank Godfrey.

Executive Director's Report – A co-op student from St. Mary's High School will start next week. The art classes are starting. Two grants have been applied for. 60 people attended the artist's talk for the current exhibition. The fourth and final Spotlight event is set for Thursday February 21st at 7 pm.

The Executive Director then ran through a draft of the presentation to be made to Council sitting as Committee of the Whole. The structure of the presentation was reconfigured. Chair Mary Donaldson will present to address some of the possible questions; all Board members who are able to attend are requested to do so on Tuesday evening, February 19th. Councillor Adam Bureau thought the AGN's presentation would start around 7 pm (although it could theoretically start earlier than that).

Conflicts of Interest – none were declared.

Approval of January 10, 2019 Minutes – The minutes of the January 10, 2019 Board meeting were approved by motion made by Jo-Anne Johnson, seconded by Maneesh Mehta, and carried.

Approval of January 24, 2019 Minutes – tabled to March 21st Board meeting

Report from the Chair – Mary Donaldson referred the Board members to her previously submitted Report. The following five motions were moved by Ken Bagshaw, seconded by Maneesh Mehta, and carried:

1. The Board member appointed by the Town of Cobourg will act as the liaison between the Town and the AGN.

2. The Board member appointed by the Town will keep the other Town councillors informed of the activities of the AGN.
3. In the AGN's day to day business with Town staff, the Executive Director will liaise with those Town staff.
4. The document "The AGN Is" dated January 25, 2019, written by Ken Bagshaw, that outlines the AGN's legal status is accepted by the Board.
5. As stated in the AGN's bylaws, the Chair of the Board is an ex officio member all Board committees and consequently should receive invitations to all committee meetings and should receive reports of every decision made at a committee meeting.

The following proposed motion was tabled for further discussion at the March 21st Board meeting:

That the Chair's Report dated January 10, 2019, outlining the duties of the Board, the Chair of the Board and of the Executive Director and the principles underlying their interactions with each other, be accepted.

Treasurer's Report – Frank Godfrey referred the Board to his previously submitted the Profit & Loss Actual vs Budget statements to the end of January 2019.

Executive Committee – tabled to March 21st Board meeting

Finance & Audit Committee – Chair Ken Bagshaw reported that the audit preparatory work is progressing smoothly.

Governance & Nominations Committee - tabled to March 21st Board meeting

FUNraising Committee – tabled to March 21st Board meeting

Spotlight Series ad hoc Committee - tabled to March 21st Board meeting

New Business – By motion made by Frank Godfrey, seconded by Maneesh Mehta, the Board approved the scheduling of the Annual General Meeting for April 25th, 2019.

It was also decided that monthly Board meetings will be held in future on the third Thursday of each month from March 21st onwards.

Next Meeting – Thursday March 21, 2019 at 5 pm.

Adjournment – moved by Frank Godfrey at 6.55 pm.

